

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AIELLO

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

City of Willoughby Hills

Agenda-Amended

Regular Meeting of Council

October 24, 2024 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Presentation by Joanne Majeski, Trustee for the Gulick Family Charitable Remainder Unitrust, for the W.H.I.S.P.E.R Program.

Roll Call of Council

Members:

Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, and Councilman Joe Jarmuszkiewicz

Others Invited:

Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the October 7 Working Committee of Council and Rules & Legislation Minutes

Approval of the October 10 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 10/22/24 Joe Jarmus Re: Income Tax Collections
Email dated 10/21/24 Willoughby Hills Recreation Dept. Surplus Motion
Email dated 10/21/24 Dan Knecht Monday Committee Meeting
Email dated 10/21/24 Mike Kline Monday Morning Meeting
Email dated 10/21/24 Mayor Hallum RE: Dave Reichelt suggestions
Email dated 10/18/24 Julie Belich Re: Agenda and Legislation for next week
Email dated 10/18/24 Karen Mehollin Motion to declare surplus
Email dated 10/17/24 Karen Mehollin Re: IT Legislation
Email dated 10/17/24 Michael C. Lucas IT Legislation
Email dated 10/17/24 Michael C. Lucas RE: Lake County Solid Waste Management Plan
Email dated 10/17/24 Michael C. Lucas Agenda
Email dated 10/17/24 Cleveland IronLeague Re: Packets are Ready
Email dated 10/17/24 Karen Mehollin Ordinance 2024-052 Lake County IT Contract
Email dated 10/16/24 Tanya Taylor Draper Re: District 2 Sign in
Email dated 10/16/24 Tanya Taylor Draper Re: Packets are Ready
Email dated 10/16/24 Tom Elliott Re: Packets are Ready Wed

Email dated 10/15/24 Karen Mehollin Updated City Roster
 Email dated 10/15/24 Karen Mehollin liquor license
 Email dated 10/15/24 Tiffany Cottle RE: RFQ/RFP-City of Willoughby Engineering Service for River Road Resurfacing
 Email dated 10/14/24 Finance Director RE: Meeting Audio
 Email dated 10/14/24 Darryll Wolnik Lake County Solid Waste Management Plan
 Email dated 10/14/24 Karen Mehollin Electronic Recycle Day - 11/9/24
 Tiffany Cottle RFQ/RFP-City of Willoughby Engineering Service for River Road Resurfacing
 Email dated 10/14/24 Pietro DiFranco Ohio Zoning - Code at Application Governs / Ord 2024-050-Sign Notification
 Tanya Taylor Draper Re: Sign Notification
 Email dated 10/11/24 Kathleen Sivo Re: District 3 Meeting
 Email dated 10/11/24 LiquorLicensingMailUnit@com.ohio.gov Automatic reply: TRFO 5493240
 Email dated 10/11/24 Kathleen Sivo District 3 Meeting
 Email dated 10/11/24 Tanya Taylor Draper Sign Notification
 Email dated 10/11/24 Mindick, Amy FEMA Discovery Project for Lake County, Ohio - Request for Information
 Email dated 10/11/24 Mayor Hallum Mayor's Report to Council - 10-10-24
 Email dated 10/11/24 Katherine D. Lloyd Fw: Agenda for 10/17/24 PCABR
 Email dated 10/10/24 Katherine D. Lloyd Re: Approval - New House - S/L 11 - 34270 Giovanni
 Email dated 10/10/24 Katherine D. Lloyd Re: Approval - New House - S/L 3 - 34285 Giovanni
 Email dated 10/10/24 Kevin Trepal Approval - New House - S/L 11 - 34270 Giovanni
 Email dated 10/10/24 Kevin Trepal Approval - New House - S/L 3 - 34285 Giovanni
 Email dated 10/10/24 Vicki Miller Re: Liquor License and PowerPoint
 Email dated 10/10/24 Kevin Trepal RE: Certification - Resolution 2024-022 - OPWC - River Rd
 Email dated 10/10/24 Tanya Taylor Draper Re: assignment of CRA
 Email dated 10/10/24 Karen Mehollin FW: NAC report 10/10/2024
 Email dated 10/10/24 Karen Mehollin CRA signed doc
 Email dated 10/10/24 Tanya Taylor Draper Re: assignment of CRA
 Email dated 10/09/24 Katherine D. Lloyd Re: Approval - New House - S/L 5 - 34225 Giovanni
 Email dated 10/09/24 Karen Mehollin RE: Liquor License
 Email dated 10/09/24 Gandee, Robert RE: Liquor License
 Email dated 10/09/24 Michael C. Lucas See attached Amendment for Thursday.
 Email dated 10/09/24 Michael C. Lucas Ordinance No. 2024-048 Amended
 Email dated 10/09/24 Willoughby Hills Finance Dept. RE: BATTERY BACK UP
 Finance Director Produce Packaging 10/09/2024
 Email dated 10/09/24 pc-abr FW: Approval - New House - S/L 5 - 34225 Giovanni
 Email dated 10/09/24 Tanya Taylor Draper Fw: assignment of CRA
 Email dated 10/09/24 Julie Belich Re: Liquor License and PowerPoint
 Email dated 10/09/24 Kevin Trepal Approval - New House - S/L 5 - 34225 Giovanni
 Email dated 10/08/24 Julie Belich Re: Liquor License and PowerPoint
 Email dated 10/08/24 Dawn Snyder RE: Council Clerk Salaries
 Email dated 10/08/24 Tanya Taylor Draper Re: PPT update
 Email dated 10/08/24 Tiffany Cottle RFQ/RFP-River Rd Resurfacing Project
 Email dated 10/08/24 Tanya Taylor Draper Re: Tanya's slides
 Email dated 10/07/24 Finance Director THANK YOU

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2024-046-THIRD READING

AN ORDINANCE AUTHORIZING THE MODIFICATION AND TERMINATION OF THE CITY’S RESTRICTIVE COVENANTS THAT THE USE OF THE PROPERTY LOCATED AT 2608 SOM CENTER ROAD, WILLOUGHBY HILLS, OHIO BE LIMITED EXCLUSIVELY FOR EITHER RESIDENTIAL PURPOSES OR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-051-AMENDED-SECOND READING

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART FIFTEEN-FIRE PREVENTION CODE, CHAPTER 1511 FIREWORKS, SECTION 1511.99, PENALTY.

ORDINANCE 2024-052-FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE LAKE COUNTY AUTOMATIC DATA PROCESSING BOARD TO PROVIDE INFORMATION TECHNOLOGY (IT) SUPPORT, ADVICE, CONSULTATION, ASSISTANCE AND SERVICES TO THE CITY OF WILLOUGHBY HILLS, ESTABLISHING THE TERMS AND CONDITIONS OF SAME, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-053-FIRST READING

AN ORDINANCE AUTHORIZING THE APPROVAL OF THE UPDATED SOLID WASTE MANAGEMENT PLAN OF THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

RESOLUTION 2024-024-FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND ENTER INTO AN AGREEMENT WITH CHAGRIN VALLEY ENGINEERING, LTD. IN THE AMOUNT OF \$36,000 TO PROVIDE PRELIMINARY ENGINEERING, COST ESTIMATING, AND AN ODOT HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) APPLICATION FOR A NEW SIDEWALK AND MULTI-USE PATH AT US ROUTE 6 AND STATE ROUTE 91 IN THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

NEW BUSINESS:

- Motion to move forward on short-term rental legislation.

Motion to declare the following non-functioning electronics as surplus:

- Sharp MX-4110N Multifunctional System Serial No. 2E004154
- Dell 19" Monitor 1907FPt
- HP LaserJet Printer 1320 Serial No. CNFC54D0RP
- HP Color LaserJet Printer CP1518ni Serial No. CNB0409016
- HP LaserJet Pro M225dw
- Kent KC-280 Vacuum
- Sharp MX-4110N Copier

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT